

Community Education Grants



**GOULBURN
BROKEN**
CATCHMENT
MANAGEMENT
AUTHORITY

Closing date Friday 31st July 2009

BROKEN GOULBURN IMPLEMENTATION COMMITTEE COMMUNITY EDUCATION GRANTS 2009-10 APPLICATION FORM

(See back of form for guidelines and eligibility)

| |
|-------------------------------|
| Office use Project number: |
|-------------------------------|

The Community Education Grant (CEG) process is committed to protecting information provided in accordance with the principles of the **Information Privacy Act 2000**. The information collected on this application form will be stored at the Goulburn Broken Catchment Management Authority for the purposes of administering and reporting on CEGs. This information may also be used to contact you with further CEG news in the future. You have the right of access to this information. To ensure accuracy of your details please keep us informed when they change. Please advise us if you do not wish to receive further information about the CEG. The grants officer can be contacted at the address included on this application form.

- 1. Name of Group / Organisation:
- 2 a) Is the Group Incorporated: Yes No (Please circle) Incorporation Number:
- b) What is your Australian Business Number (ABN):
- c) Is your Group registered for GST : Yes No (Please circle)

PROJECT DETAILS

3. Project Title (The title of your project should be a summary of the project, up to 10 words):
.....

4. Please nominate two people from your group who can be contacted about this project.

Project Contact Person

Name:.....
Position:

Address:.....
Town Postcode

Phone

Signed:

Date:

Other Group / Organisation Representative

Name:.....
Position:

Address:.....
Town Postcode

Phone

Signed:

Date:

5. Project Location (if applicable):.....
 Grid Ref:.....

6. Project Duration: Start Date

Expected Completion (note that projects should be completed within 12 months of receiving grant)

7. How did you hear about Community Education Grants? (Please circle)

Newspaper Agency person Radio Landcare groups

Other (please specify).....



8. Project Description (Please ensure the purpose of the project and expected outcomes are clearly identified otherwise project may not be funded)

Purpose of Project:

.....
.....
.....
.....

Expected Outcomes:

.....
.....
.....
.....

Project Description:

.....
.....
.....
.....

How will the project benefit the broader community?

.....
.....
.....
.....

Note: Refer to "Guidelines and Eligibility" at back of form to ensure your project meets the criteria

9. How does your project link to works on the ground?

.....
.....
.....
.....

10. Have you applied for another grant for this project? Yes No (Please circle)
If YES, which grant program and when do you expect to know if you're successful?

.....

11. Which of the following would your group be prepared to undertake to promote your project?

- Presentation to relevant Implementation Committee
- Future promotion of Community Education Grants: (Pls Circle) Story Poster Newspaper Article

Other Details.....

12. Details of project costing and funding requirements

| Budget Items | A Grant | B Group Contribution | C Other |
|---------------------------------|-------------|----------------------------|-------------|
| Administration | | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| Operating Costs: | \$ | \$ | \$ |
| Labour (Cost at \$25.00 / hour) | | \$ | \$ |
| Travel | \$ | \$ | \$ |
| Equipment Hire | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| Equipment Purchase (list) | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| Materials (list) | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| TOTAL | A \$ | B \$ | C \$ |

13. Total Project Value (A + B + C)

14. TOTAL GRANT REQUESTED (A) Must be < \$ 4,000
 Grant (A) may be up to 70% of the Total Project Value (D)

15. Give details of people who have provided technical assistance to the proposal.

| | |
|----------------|-----------|
| Name: | Signature |
| Position/Role: | Phone No: |
| Organisation: | |

| | |
|----------------|-----------|
| Name: | Signature |
| Position/Role: | Phone No: |
| Organisation: | |

New and innovative projects in Catchment education are highly desirable.

Guidelines:

- Priority will be given to projects that have a wide community benefit with widespread promotion of catchment issues.
- Grant applications will be accepted from non-profit community groups and schools in the dryland region of the Goulburn Broken Catchment (pictured right).
- Proposals must be in line with the priorities in the Regional Catchment Strategy or sub strategies.
- Projects must contribute primarily to awareness and education of catchment and related environmental issues.
- Projects that involve a number of groups and/or establish a partnership with the GB CMA will be given a higher priority.
- The total value of the grant requested should not exceed \$4,000. Government contributions may be up to 70% of the proposal's cost. The community group's contribution may be in cash or kind.
- A regional assessment panel comprising Broken Goulburn Implementation Committee Members and agency representatives will assess the applications during August/September 2009 and applicants will be notified by October.
- Grants apply to projects run within 12 months of notification.
- A final report is required on completion of the project and the group may be required to present the results of the project to the Broken Goulburn Implementation Committee. Recipients will need to show how the project has benefited the wider community.



Projects/items not eligible for Community Education Grant funding:

- Projects that are eligible for funding under any other existing program, e.g. Waterways Grants, Environmental Management Incentives etc.
- Projects in which revegetation or pasture establishment is the primary activity.
- Maintenance or repairs to equipment.
- Large capital items such as office or field equipment.
- Projects that have been commenced, undertaken or completed before the closing date of Community Education Grants.
- Consultant/speaker, meal and/or accommodation fees will generally be given low priority.

GST Notes:

- Under the taxation system, payment of invoices to suppliers who do not quote their ABN obligates the payer to deduct 48.5% of the total amount and pay this amount to the ATO (for the credit of the supplier).
- The payment of grants by the GB CMA is in the nature of a taxable supply and therefore will be subject to GST in so far as the recipient of the grant is registered for GST.
- Please make sure you include your ABN and note that you are/are not registered for GST.

For further information, or to send your application contact:

Rhiannon Apted

Goulburn Broken Catchment Management Authority

Shop 5/10 High Street, Yea VIC 3717

Ph 5736 0108

Mob 0429 964 609

Email rhiannona@gbcma.vic.gov.au

Late applications or applications sent by FAX will not be accepted.

