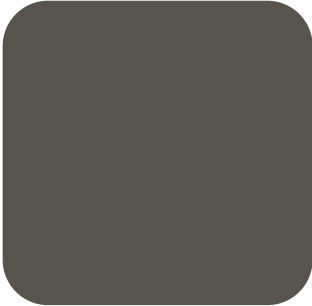


# Country Football and Netball Program



Guidelines, Expression of Interest  
and Council Application Forms



VICTORIAN COUNTRY  
FOOTBALL LEAGUE



Department of Planning  
and Community Development

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## Minister's Message

*"Local footy and netball clubs play a pivotal role in rural and regional communities. The Country Football and Netball Program is one of the many ways the Victorian Government supports the great job they do. We want to make it easier for everyone; players, coaches, umpires and supporters to stay involved in the game they love, while encouraging the community to lead healthy and active lifestyles. That's why we're proud to continue this successful program. Working together we can ensure our local footy and netball clubs remain the lifeblood of our communities well into the future."*



A handwritten signature in black ink that reads "James Merlino".

**JAMES MERLINO MP**

Minister for Sport, Recreation  
and Youth Affairs

## What is the Country Football and Netball Program?

The *Country Football and Netball Program* provides funding to assist grass roots country football and netball clubs, associations and umpiring organisations to develop facilities in rural, regional and outer metropolitan locations.

Priority will be given to project proposals that can successfully demonstrate a positive impact on participation levels in country football and netball. Examples include:

- Applications relating to venues where football and netball activities are jointly located.
- Applications that demonstrate football and netball sections of the club operating together and sharing project benefits.
- Applications that develop facilities from a holistic perspective to increase participation levels (i.e. courts, lighting and shelters), rather than solely addressing a safety focused element such as minimum court run off requirements.
- Applications relating to venues/clubs that have not previously benefited from funding under this program.
- Applications that demonstrate collaboration between a range of stakeholders.

## Why is the Victorian Government, the Australian Football League, the Victorian Country Football League and Netball Victoria funding these grants?

The *Country Football and Netball Program* is a response to the Parliamentary Rural and Regional Services and Development Committee's Inquiry into Country Football Report, tabled in State Parliament in December 2004.

Since 2005, the *Country Football and Netball Program* has contributed more than \$11 million to football and netball facility projects across Victoria.

In June 2010, through the Victorian Government's *Ready for Tomorrow: A Blueprint for Regional and Rural Victoria*, a further \$9 million was announced to extend the *Country Football and Netball Program* over the next five years. In addition, generous contributions have been made from program partners the Australian Football League, the Victorian Country Football League and Netball Victoria. Improving football and netball facilities in rural, regional and outer metropolitan areas will support the regional and rural way of life and ensure the sustainability of country football and netball into the future.

## Who can apply?

Only rural, regional and outer metropolitan councils can apply directly to the Department of Planning and Community Development. Clubs and associations can apply for funding by submitting an Expression of Interest to their local council. Councils then review and select the Expressions of Interest they wish to endorse and submit applications to the Department of Planning and Community Development for funding consideration.

## What type of projects might be funded?

Examples of potential projects include:

- modifying existing football and netball facilities to improve usage and provide access such as:
  - change room facilities for players and umpires of both genders
  - multi-purpose meeting space.
- development or upgrading football playing fields
- development or upgrading of netball facilities
- development or upgrading of lighting facilities.

All project applications will be assessed against the *Country Football and Netball Program* eligibility and assessment criteria. Smaller scale local level projects are encouraged.

It is highly recommended that clubs and associations and councils make timely contact with the Victorian Country Football League, AFL Victoria and Netball Victoria representatives (where applicable) to discuss project ideas.



## What will not be funded?

The *Country Football and Netball Program* will not fund:

- Facilities where tenants are not adhering to the *Victorian Code of Conduct for Community Sport*.
- Requests for retrospective funding, where projects have commenced or are completed prior to receiving funding approval.
- The purchase of land.
- Projects that require ongoing funding or support other than the initial grant.
- Routine or cyclical maintenance works to existing facilities.
- Facilities where little or no public access is available.
- Individuals or organisations that do not have a legal status such as being incorporated.
- Project areas designated for gaming machine operations within a proposed facility. In addition, applications where the recipient organisation/s receive revenue from electronic gaming machines will generally be given a lower priority.
- Repair of facilities damaged by vandalism, fire or other natural disasters where the damage should be covered by insurance.
- Requests for ongoing operational costs such as, but not limited to, salaries, electricity, water and other utilities.
- Requests for the purchase of recreation, entertainment, sporting, maintenance or any other equipment, community transport or any other type of vehicle.
- Upgrading or redeveloping kitchen facilities and/or toilet facilities, except as part of a larger project that meets the objectives of the funding program.



## How will applications be assessed?

A Country Football and Netball Program Steering Committee has been formed to oversee this program including the assessment of applications. The Committee comprises representatives from Sport and Recreation Victoria, Regional Development Victoria, Australian Football League, Victorian Country Football League, AFL Victoria, Netball Victoria and the Municipal Association of Victoria.

Applications will be assessed using the questions **Why?** (20%), **How?** (20%), **Who?** (10%) and **What will the project achieve?** (50%).

Council applications should provide answers to the following questions.

<b>Why?</b>	Demonstrate the extent to which the project:
<b>20%</b>	<ul style="list-style-type: none"> <li>• Responds to identified community needs and issues and is supported strategically by other local or regional plans and/or State Sporting Associations/peak bodies planning.</li> <li>• Aligns with Victorian Government priorities, for example, the project is in a location of rapid population growth, a Community Renewal, Community Building Initiative or Neighbourhood Renewal area.</li> </ul>
<b>How?</b>	Demonstrate the extent to which the project:
<b>20%</b>	<ul style="list-style-type: none"> <li>• Clearly identifies the project scope, methodology and proposed outcomes that can be completed within a prescribed timeframe.</li> <li>• Includes the provision of quotations/internal cost estimates, concept/schematic plans for the project and confirmation of funding contributions (both financial and in-kind).</li> <li>• Encourages innovative approaches to address items such as risk management (in accordance with the AFL and Netball Victoria's minimum standards), universal design principles, multi-use and environmental sustainability.</li> </ul>
<b>Who?</b>	Demonstrate the extent to which the project:
<b>10%</b>	<ul style="list-style-type: none"> <li>• Consults and collaborates with a variety of stakeholders including the VCFL, AFL Victoria and Netball Victoria (where applicable).</li> </ul>
<b>What will the project achieve?</b>	Demonstrate the extent to which the project:
<b>50%</b>	<ul style="list-style-type: none"> <li>• Increases (or in certain cases maintains) participation in country football and netball and addresses the demand for facilities.</li> <li>• Considers multi-use and improves the quality and range of football and netball opportunities.</li> <li>• Improves access to those groups traditionally disadvantaged, for example, people with a disability, women, young people, older adults, people from non-English speaking backgrounds, Indigenous people and those rurally isolated.</li> </ul>

## What are the funding details?

Councils may apply for up to \$100,000 per financial year. This can comprise one larger project seeking \$100,000 or up to three smaller projects across different sites.

Department of Planning and Community Development funding towards total project costs (excluding GST) will be based on the following ratios:

NB. Councils who have previously received a \$100,000 grant will need to demonstrate consideration of smaller scale projects within their municipality and how they are being addressed.

Council Type	Funding Ratio
Outer metropolitan ( <i>Cardinia, Casey, Hume, Melton, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham, Yarra Ranges</i> )	DPCD \$1.5:\$1local
Regional ( <i>Ballarat, Bendigo, Geelong</i> )	DPCD \$1.5:\$1local
Rural	DPCD \$2:\$1local

## What are the funding conditions?

The following conditions will apply to projects that receive a grant:

- Councils must enter into a funding agreement with the Department of Planning and Community Development that sets out the grant conditions and reporting requirements.
- Tenant clubs of the proposed facility must adhere to the *Victorian Code of Conduct for Community Sport* during the life of project. In doing so, they agree to abide by its contents, uphold its principles and act to resolve any breaches that may occur within their organisation. Further information on the *Victorian Code of Conduct for Community Sport* can be found at [www.sport.vic.gov.au/codeofconduct](http://www.sport.vic.gov.au/codeofconduct)
- The project must be completed within 18 months of a signed funding agreement.
- Consideration will be given to claiming in-kind expenses such as voluntary labour and donated materials to a maximum value of 25 per cent of the total project cost. A voluntary labour and in-kind support proforma is available on the grants website [www.grants.dpcd.vic.gov.au](http://www.grants.dpcd.vic.gov.au) and must be completed and returned with the Application Form.





## What is the application process?

The *Country Football and Netball Program* will be assessed through a two-step process.

### **Step One: Country football and netball clubs and associations submit an Expression of Interest to their local council using the attached form.**

- Clubs and associations are strongly encouraged to discuss project ideas with council before completing an expression of interest. Clubs/associations and council should investigate the:
  - o suitability of the proposed project scope and works
  - o relationship to council's forward planning and future priorities
  - o total budget and the availability and sources of any matching funding contributions.
- It is highly recommended that clubs/associations and council make timely contact with the Victorian Country Football League, AFL Victoria and Netball Victoria representatives (where applicable) to discuss the suitability of project ideas.
- While there are no set closing dates for submitting applications to this program, applicants are strongly encouraged to contact their council regarding local arrangements in accepting and considering Expressions of Interest.
- Please refer to the Expression of Interest checklist to ensure all relevant information is included in your submission.
- An Expression of Interest should be sent directly to council in the first instance and NOT to the Department of Planning and Community Development.

### **Step Two: Councils review all Expressions of Interest and endorse project proposals before submitting an application to the Department of Planning and Community Development for consideration. NB: It is not mandatory that Council receive an Expression of Interest before submitting an application.**

- Councils review all Expressions of Interest received from clubs/associations in their municipalities. Councils are strongly encouraged to discuss project ideas with Department of Planning and Community Development staff before completing an application and submitting to the *Country Football and Netball Program*. Councils should complete the application form attached and add their own analysis of the project including benefits, how they plan to manage the project and details of the financial commitments made to the project.
- While there are no set closing dates for submitting applications to this program, councils are encouraged to check [www.grants.dpcd.vic.gov.au](http://www.grants.dpcd.vic.gov.au) for dates for applications to be submitted in order to be considered in forthcoming assessment periods.
- Applications will be assessed against the eligibility and evaluation criteria at periodic regional and then state wide assessment meetings.

Councils can submit applications in a number of ways:

- **Preferred Method:** Online at [www.grants.dpcd.vic.gov.au](http://www.grants.dpcd.vic.gov.au) (including any attachments). NB: If attachments exceed the maximum allowable size limit, please forward an electronic copy via email or post to the Department of Planning and Community Development at the address below. You will receive a reference number when you submit an application online. Please quote this number in all correspondence relating to your application, including supporting documentation.
- by email to [grantapplications@dpcd.vic.gov.au](mailto:grantapplications@dpcd.vic.gov.au)
- by fax to 03 9208 3680
- by mail to:  
Community Investment Services  
Department of Planning and Community Development  
GPO Box 2392  
Melbourne Vic 3001.

## Contacts List

Department of Planning and Community Development	Victorian Country Football League	AFL Victoria	Netball Victoria
<i>Barwon South West</i> Phone: (03) 5215 6000	<i>Central/North Western Area Manager</i> Horsham Phone: (03) 5382 7512	For clubs affiliated with a metropolitan competition Phone: (03) 8663 3000	Phone: (03) 9321 2222 Email: info@netballvic.com.au
<i>Gippsland</i> Phone: (03) 5174 7308	<i>Eastern Area Manager</i> Dandenong Phone: (03) 9791 9339	Email: aflvicreception@aflvic.com.au	
<i>Grampians</i> Phone: (03) 5327 2800	<i>North Eastern Area Manager</i> Wangaratta Phone: (03) 5721 9127		
<i>Hume</i> Phone: (03) 5722 7101	<i>West/South Western Area Manager</i> Ballarat Phone: (03) 5334 4277		
<i>Loddon Mallee</i> Phone: (03) 5410 0050			



## Additional Information

Further information in relation to each of the following items can be found at [www.grants.dpcd.vic.gov.au](http://www.grants.dpcd.vic.gov.au) (go to the Grants Finder and select Country Football and Netball Program from the drop down menu in the Grants Program section).

### Environmentally Sustainable Design

Proposals are encouraged to incorporate environmentally sustainable design initiatives into project designs.

### Disability Standards for Access to Premises and Universal Design

All building projects are to comply with the Disability Standards for Access to Premises. Please visit the 'Disability Discrimination' section of [www.ag.gov.au](http://www.ag.gov.au) for copies of the Standards and incorporate them into your building planning.

Universal design is a philosophy that encourages building development beyond what is required by the Disability Standards for Access to Premises. The intent of universal design is to create environments to be usable by all people, to the greatest extent possible.

### Capital Replacement Program

A Capital Replacement Program is a tool that can help you plan for the maintenance and eventual replacement of facilities. The development of a capital replacement program is now a standard condition on many Sport and Recreation Victoria grants, particularly those involving hard courts and synthetic surfaces.

### Voluntary Labour and In-kind Support

Consideration will be given to claiming in-kind expenses to a maximum of 25 per cent of the total project cost. A Voluntary Labour and In-kind Support pro-forma must be completed and returned with the application form.

### Schedule of Use

A Schedule of Use is a list of all the sport and recreation activities, highlighting the extent to which the proposed facility development will be used. The schedule summarises the type and duration of the activity over a period of time and must be completed and returned with the application form.

### Victorian Code of Conduct for Community Sport

The facility tenant club(s) are expected to adhere to the *Victorian Code of Conduct for Community Sport* or related State Sporting Association Code of Conduct. The *Victorian Code of Conduct for Community Sport – Forms for Tenants* must be completed and signed by **each** facility tenant club and submitted with the application form to DPCD. Applications without this form will not be considered for funding.

### Planning Guides

To assist with the development of compliant football and netball facilities, Sport and Recreation Victoria has developed the *Football and Netball Lighting Guide* and the *Netball Court Planning Guide*.

These guides aim to answer some of the key questions facing councils and clubs/associations when considering upgrades or developments to football and netball lighting and netball courts.

Copies of these guides can be found at [www.sport.vic.gov.au](http://www.sport.vic.gov.au) under Publications.

### More Information

For assistance with your application, please call our Grants Information Line on **1300 366 356** (for the cost of a local call) on any weekday between 8.30am and 10.00pm (except public holidays).

# Expression of Interest Form: Club/Association Country Football and Netball Program

*This form must be completed by the club/association and submitted to the local council, not the Department of Planning and Community Development.*

## Section 1 Contact information

*(Fields marked \* are mandatory)*

\*Name of Club/Association: \_\_\_\_\_

\*Main Street Address: \_\_\_\_\_

\*Town/Suburb: \_\_\_\_\_ \*Postcode: \_\_\_\_\_ \*State: \_\_\_\_\_

Postal Address *(if different from above)*: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_ State: \_\_\_\_\_

Authorised person *(This is the person who is authorised by the club/association to make the application on their behalf)*:

\*Title: \_\_\_\_\_ \*First name: \_\_\_\_\_ \*Last name: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Section 2 Project overview

**\*Project name** *We will use this name on all correspondence. Please use 10 words or less and name the club/association and project type (for example, Smithfield FNC Lighting Project).* \_\_\_\_\_

Current approximate membership numbers: \_\_\_\_\_ Football \_\_\_\_\_ Netball \_\_\_\_\_

**\*What are you going to do?** *Describe the project in 50 words or less.*

**Where will your project happen?** *Please provide the address of where most of your planned activity will take place including town/suburb and postcode.*

Address: \_\_\_\_\_

Local government area: \_\_\_\_\_

Melways/VicRoads reference of proposed project site: \_\_\_\_\_

**\*When will your project take place?**

\*Anticipated project start date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\*Anticipated project completion date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

# Expression of Interest Form: Club/Association Country Football and Netball Program

(Fields marked \* are mandatory)

## Section 3 Project Details that address the assessment criteria

**\*Why do you want to do this project?** What circumstances and demand have created ideas for this project? Does it link with other plans?

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**\*How will you deliver the project?** Has a project plan been agreed? Will the project be an innovative and creative response to the identified needs? How much will it cost and how will you pay for it?

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**\*Who will be involved in the project?** Who will manage the project? Who are the partners? Describe any voluntary or in-kind contributions?

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**\*What will the project achieve?** How will it increase or maintain the use or multi-use of the facility? To what extent will it increase people's involvement and participation? How will it improve access to those groups traditionally disadvantaged?

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# Expression of Interest Form: Club/Association Country Football and Netball Program

## Section 4 Project Budget

Please provide details of the income and expenditure for your project, excluding GST. Note that the total income must equal total expenditure. You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet (or sheets) using the same categories.

Income		Expenditure	
*Amount requested from this program	\$	Professional Fees	\$
Other State Government funding	\$	Project Coordination	\$
Local Government funding	\$	Project Construction	\$
Federal Government funding	\$	Site Preparation	\$
Funds from your club/association	\$	Contingencies, Escalations & Allowances	\$
In-kind from your club/association	\$	In-kind Support (if applicable)	\$
Other (please specify)	\$	Other (please specify)	\$
<b>*Total Income</b>	<b>\$</b>	<b>*Total Expenditure</b>	<b>\$</b>

The supporting documents checklist has been referred to and appropriate documents are attached to the Expression of Interest Form

## Declaration

I state that the information in this Expression of Interest is to the best of my knowledge true and correct. I understand that this is an Expression of Interest only and may not necessarily result in funding approval.

\*Signature \_\_\_\_\_ \*Date \_\_\_\_\_

\*Printed name \_\_\_\_\_ \*Position \_\_\_\_\_

(To be signed by the person with delegated authority to apply - ie. President, Secretary, Public Officer or Treasurer)

# Expression of Interest Form: Club/Association Country Football and Netball Program

## Supporting documents checklist

Please attach the following documents with your application (where applicable):

- Planning permits
- A joint use agreement or notification of intention form for those projects located on school land
- A completed *Voluntary Labour and In-Kind Support* pro-forma
- Letters of support from the VCFL, AFL Victoria, Netball Victoria (where applicable) and from any other relevant organisations that clearly indicate how the group/individual will either support the project or benefit from the scope of works
- Quotes or cost estimates to undertake the project
- Evidence of confirmation of funding sources (for example, bank statements confirming club contribution)
- Schematic plans for the project
- A completed *Victorian Code of Conduct for Community Sport – Form for Tenants*

# Application Form: Council Country Football and Netball Program

## Section 1 Contact information

(Fields marked \* are mandatory)

\*Name of Council: \_\_\_\_\_

\*Main Street Address: \_\_\_\_\_

\*Town/Suburb: \_\_\_\_\_ \*Postcode: \_\_\_\_\_ \*State: \_\_\_\_\_

Postal Address (if different from above): \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_ State: \_\_\_\_\_

Authorised person (This is the person who is authorised by the organisation to make the application on their behalf):

\*Title: \_\_\_\_\_ \*First name: \_\_\_\_\_ \*Last name: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant Organisation's Australian Business Number (ABN), if you have one:

Project Representative Contact Details (This is the person who will supervise the project on a regular basis):

\*Title: \_\_\_\_\_ \*First name: \_\_\_\_\_ \*Last name: \_\_\_\_\_

\*Postal Address (if different from above): \_\_\_\_\_

\*Town/Suburb: \_\_\_\_\_ \*Postcode: \_\_\_\_\_ \*State: \_\_\_\_\_

\*Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

\*Email: \_\_\_\_\_

## Section 2 Project overview

\*Project name We will use this name on all correspondence. Please use 10 words or less and name the club/association and project type (for example, Smithfield FNC Lighting Project). \_\_\_\_\_

Current approximate membership numbers: \_\_\_\_\_ Football \_\_\_\_\_ Netball \_\_\_\_\_

What are you going to do? Describe the project in one or two sentences. Particularly describe what you have now and what you are going to achieve as a result of the project. \_\_\_\_\_

(Fields marked \* are mandatory)

# Application Form: Council Country Football and Netball Program

**\*Benefit Group Details** Who in the community is this project targeting? If the project targets all the community, tick "all".

- All community members
- Children (0-14)       Young people (15-24)       Adults (25-54)       Seniors (54+)
- Male       Female
- People with Disabilities
- Indigenous (Aboriginal and /or Torres Strait Islander)       CALD (Culturally and linguistically diverse)       Refugee       Socio-economically disadvantaged

**Where will your project happen?** Please provide the address of where most of your planned activity will take place including town/suburb and postcode.

Address: \_\_\_\_\_  
\_\_\_\_\_

Local government area: \_\_\_\_\_

Melways/VicRoads reference of proposed project site: \_\_\_\_\_

**\*When will your project take place?**

\*Anticipated project start date \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Anticipated project completion date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Section 3 Project Details that address the Assessment Criteria

Please indicate how your project addresses the following assessment criteria: *Why?* (20%), *How?* (20%), *Who?* (10%) and *What will the project achieve?* (50%). Refer to the program guidelines to help you answer the questions. Responses to each question should be no more than 500 words. Attach additional pages as required.

**Why** do you want to do this project?

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**How** will you deliver the project?

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**Who** will be involved in the project?

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# Application Form: Council Country Football and Netball Program

What will the project achieve?

## Section 4 Project Budget

Please provide details of the income and expenditure for your project, excluding GST. Note that the total income must equal total expenditure. You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet (or sheets) using the same categories.

Income		Expenditure	
*Amount requested from this program	\$	Contingencies/Escalations & Allowances	\$
Other State Government funding	\$	Project Coordination	\$
Local Government funding	\$	Professional Fees	\$
Federal Government funding	\$	Project Construction	\$
Funds from the club/association	\$	In-kind Support (if applicable)	\$
Funds from other Community organisations	\$	Site Preparation	\$
Funds from Business contributions	\$		
Funds from Philanthropic contributions	\$		
In-kind support from the club/association	\$		
Other (please specify)	\$	Other (please specify)	\$
<b>*Total Income</b>	<b>\$</b>	<b>*Total Expenditure</b>	<b>\$</b>

The supporting documents checklist has been referred to and appropriate documents are attached to the application

## Declaration

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify the Department of Planning and Community Development (DPCD) of any changes to this information and any circumstances that may affect this application. I acknowledge that DPCD may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities. I understand that DPCD is subject to the Freedom of Information Act 1982 and that if a Freedom of Information request is made, DPCD will consult with the applicant before any decision is made to release the application or supporting documentation. I understand that this is an application only and may not necessarily result in funding approval.

\*Signature \_\_\_\_\_ \*Date \_\_\_\_\_

\*Printed name \_\_\_\_\_ \*Position \_\_\_\_\_

(To be signed by a person with delegated authority to apply – ie. Chief Executive Officer or Director/General Manager)

# Application Form: Council Country Football and Netball Program

## Supporting documents checklist

Please attach the following documents with your application (where applicable):

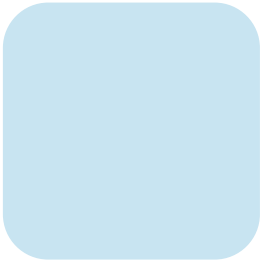
- Planning permits
- A joint use agreement or a completed notification of intention to enter into a joint use agreement form, including a letter of endorsement from the relevant DEECD regional office, for those projects located on school land
- A completed *Voluntary Labour and In-Kind Support* pro-forma
- Letters of support from the VCFL, AFL Victoria, Netball Victoria (where applicable) and from any other relevant organisations that clearly indicate how the group/individual will either support the project or benefit from the scope of works
- Quotes, internal cost estimates or Quantity Surveyor Estimates to undertake the project
- Schematic plans for the project
- Where applicable attach evidence (printable process list) that the *Aboriginal Heritage Act 2006*, Aboriginal Heritage Planning Tool has been completed to determine if a Cultural Heritage Management Plan is required for the project. For further information go to [www.grants.dpcd.vic.gov.au](http://www.grants.dpcd.vic.gov.au)
- Relevant sections** of local government reports/plans/strategies/community consultation to support the project (please do not attach entire documents)
- Evidence of confirmation of funding sources (for example, bank statements confirming club contribution)
- A completed *Victorian Code of Conduct for Community Sport – Form for Tenants* for every tenant club of the facility



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